

Dilworth United Methodist Church Weekday School

Application Form 2022-2023

Child's name: _____
(last) (first) (middle) (name called)

Child's date of birth: _____ Child's Gender: Female _____ Male _____

Address: _____ City: _____ State: _____ Zip: _____

- Updated immunizations are required for your child to enroll. Are your child's immunizations up to date for his or her age? Yes _____ No _____
- Does your child have any allergies or medical needs? If yes, please provide a brief description. _____

FAMILY INFORMATION

Mother's Name _____ Mother's email address _____

Mother's Phones: Cell _____ Work _____

Mother's Employer _____

Father's Name _____ Father's email address _____

Father's Phones: Cell _____ Work _____

Father's Employer _____

Names and birthdates of siblings: _____

Enrollment status: Currently Enrolled or Sibling of Currently Enrolled _____ Community _____

Member of Dilworth UMC? Yes _____ No _____ Other Church? _____

CLASS PREFERENCES

Please indicate your FIRST (1) and SECOND (2) choices below. We cannot guarantee first choice but will do our best to accommodate. Please note that request for classes, classmates, and specific teachers cannot be accepted. Children must turn the age of the respective group by August 31, 2023.

_____ One Year Old Two Days (T, Th) (\$285)

_____ Two Year Old Three Days (M/W/ F) (\$345)

_____ Two Year Old Five Days (M - F) (\$470)

_____ Three Year Old Three Day (M/W/F) (\$345)

_____ Three Year Old Five Days (M- F) (\$470)

_____ Fours Five Days (M - F) (\$470)

_____ Transitional Kindergarten (M-F) 9:00 – 1:00 (\$495)

REGISTRATION FEE - Fee for currently enrolled students and siblings is \$100, and \$125 for first-time registrations. If your child is admitted, the registration fee is non-refundable regardless of your decision to accept the space.

Dilworth UMC Weekday School Enrollment Policies and Parent Agreement Form 2022-2023

ENROLLMENT PROCEDURES

- To be registered this form must be completed and signed and turned into school and a registration fee must be paid.
- For current families, a fee will be populated in Procare once form is received. New families will need to complete application form and also register and pay through Procare
<https://www.myprocare.com/Default/Index?aWtuPTIyNDc0MzIxNDUmc2NoSWQ9Mg==>
- Enrollment is based on a Lottery System.
- Currently enrolled students, siblings, and DUMC members have priority and will be considered for classes first.
- All registrations are due by March 4, 2022.
- If a child is not admitted during the registration period and your child will be placed on the wait list.
- Applications are accepted after this date on a space available basis. If no space is available, you may choose to be added to a wait list. Your registration fee will not be charged until a space becomes available.
- Enrollment forms for 2022-23 will be distributed to parents over the summer and will be due to the school by or on your child's first day of the new school year.

HEALTH AGREEMENT

- Prior to enrollment, discuss with the Director any special health needs of your child and report any allergies.
- Updated Immunization records are required and must be turned in before your child to begin school
- Medical Forms must be signed by your child's doctor and turned in by the first day of school
- Keep your child at home when illness occurs and follow our health and COVID policies
- Notify the school if your child is ill with a communicable disease.
- Observe Dilworth Weekday School's nut-free environment, which includes peanuts or tree nuts.

PAYMENT OF FEES

- For newly enrolled children, one month's tuition will be due within 10 days of being notified of your child's placement. This advance tuition payment will be credited for the month of May 2023 and is non-refundable. These fees ensure your child's place will be held until school starts in September.
- Currently enrolled families will make the first tuition payment by May 1, 2022. This advance tuition payment will be credited for the month of May 2023 and is non-refundable.
- For all children, the remaining 8 monthly tuition payments are due by the first of each month. Tuition payments received after the 10th of the month are considered late and a \$20 late fee will apply.
- Activity fees are due annually with the September tuition payment and are non-refundable.
- Monthly fees are due in full, regardless of absenteeism or date of withdraw

WITHDRAWAL AND REFUNDS

1. The budget of the Weekday School is dependent upon the tuition of each child.
2. The Preschool Director must be notified in writing one month in advance of withdrawal of a child. Fees are due for that month, whether the child is in school or not. Tuition is due for the following month for withdrawals after the first of the month. For example, September tuition is due for withdrawals after August 1st. There can be no tuition adjustment for withdrawals after April 1, 2023.
3. Registration fees, Activity fees, and May 2023 tuition payments are non-refundable.
4. No credits or refunds are given for absences due to illness, inclement weather, family trips, or holidays.

Agreed and Accepted: _____ **Date:** _____